

Clarke County

PLANNING COMMISSION BRIEFING MEETING MINUTES SEPTEMBER 2, 2014



A briefing meeting of the Planning Commission of Clarke County, Virginia, was held at the Berryville/Clarke County Government Center, Berryville, Virginia, on Tuesday, September 2, 2014.

ATTENDANCE

George L. Ohrstrom, II, Chair; Anne Caldwell, Vice Chair; Robina Bouffault; Randy Buckley; Scott Kreider; Doug Kruhm; Frank Lee; Cliff Nelson; John Staelin; Chip Steinmetz; and Jon Turkel.

Staff Present: Brandon Stidham, Planning Director; and Alison Teetor, Natural Resources Planner.

CALLED TO ORDER

Chair Ohrstrom called the meeting to order at 3:00 p.m.

The Commission voted to approve the meeting agenda.

Yes: Bouffault, Buckley, Caldwell, Kreider, Kruhm, Lee, Nelson, Ohrstrom, Staelin, Steinmetz, Turkel

No: No one

Absent: No one

The Commission reviewed the items on the agenda for the September 5, 2014 Planning Commission meeting. Mr. Stidham reviewed proposed text amendment TA-14-03, Application Filing Deadlines for Special Use Permit, Zoning Map Amendment, Site Plan, and Subdivision Applications. He stated that Planning Staff worked with the County Attorney to develop consistent language across the four code sections to be amended and have reconciled the language with Code of Virginia requirements. He noted that Staff is now recommending that the Commission set public hearing for October on the proposed text amendment.

Old Business Items

Mr. Stidham and Ms. Teetor provided an update on the Commission's July request for more information on DEQ's review of the air permit application submitted by Trelleborg for their new proposed facility in the Business Park. DEQ staff indicated that since the permit application is under review, they would not be able to provide comment until the review is completed in mid-October. Staff noted that they would continue to monitor the application and would provide more information once DEQ's review is complete.

Other Business Items

Mr. Stidham reviewed a recommended update to the Commission's 2014 Project Priorities List. The update was provided to reflect completion of the Economic Development Strategic Plan and the appointment of the Recreation Plan Subcommittee, as well as to account for Staff's work updating the Berryville Area Plan. Members requested the following changes to the priority list:

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- Re-word the Recreation Component Plan item to reflect ongoing work and list as the Commission's top priority.
- Move the Agricultural Land Plan item up to priority #3.
- Move the comprehensive review and update of the Zoning and Subdivision Ordinances to #7.
- Drop the Village Plan development to #8.
- Drop the long-term review of animal care uses to #9.

Mr. Stidham said that he would make the requested changes and provide an updated draft for the Commission's action at the regular meeting. Mr. Stidham also informed the Commission that Staff has assembled a list of recommended text amendments and that they would call a meeting of the Policy/CIP Subcommittee to review and prioritize the list in an effort to begin bringing items to the full Commission this Fall.

Mr. Stidham provided the members with progress reports on the Recreation Plan Subcommittee's work and the Berryville Area Plan update process. He also informed the members of the Economic Development Advisory Committee's demographics meeting featuring a speaker from Housing Virginia that is tentatively scheduled for Wednesday, October 8.

Mr. Stidham informed the members that a minor subdivision application has been filed in the Millwood District and would be on the October agenda for consideration. He also noted that a special use permit for a new communications tower on Allen Road is currently being filed by the applicant but that all the components of a complete application have not been provided yet.

There being no further business to come before the Commission, the meeting was adjourned at 4:30 p.m.


George L. Ohrstrom, II, Chair


Brandon Stidham, Planning Director